



**PENDLETON PARISH COUNCIL  
MEETING OF THE PARISH COUNCIL  
WEDNESDAY 7 AUGUST 2019 COMMENCING 7.30pm  
AT PENDLETON VILLAGE HALL**

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**Present:** Cllrs W R Whitwell (Chairman), G Whitwell (Vice-Chairman), Mrs R Cowperthwaite, R Saville and Mrs N Burnop.

**In Attendance:** Ms Lynne Olesinski (Parish Clerk).

**2019/08/01 CO-OPTION OF COUNCILLOR**

**RESOLVED** – Cllr Ron Saville was co-opted as a member of the Parish Council and signed the Declaration of Office and Notice of Declaration of Pecuniary Interests.

**2019/08/02 APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

None.

**2019/08/03 MINUTES OF THE MEETING 8 MAY 2019**

The Minutes were approved and signed.

**2019/08/04 MATTERS ARISING**

None.

**2019/08/05 PLANNING APPLICATIONS**

The Councillors had no objection to Planning Application 3/2019/0653 Clitheroe Golf Club, Whalley Road, Pendleton, BB7 1PP – Construction of 10 bay covered driving range bays together with teaching swing room, low level lighting.

**2019/08/06 FINANCE MATTERS**

(a) Accounts 2019/20

The above, having been circulated to the members prior to the meeting, were compared with the original bank statements. **RESOLVED** agreed, approved and signed.

(b) To authorize payments (2019/20)

**RESOLVED** – the following payment(s) were authorized:

<b>PAYEE</b>	<b>INVOICE/CHQ NO</b>	<b>DETAILS</b>	<b>AMOUNT £</b>
Lynne Olesinski	Invoice 16549284 Chq No 200093	Reimbursement of McAfee website security	89.99
White Sands Media Limited	Invoice 2435 Chq No 200094	Website requirements	490.80

(c) Concurrent Functions Grant – the Parish Clerk reported the grant had been forwarded to RVBC for consideration.

(d) Insurance Policy – following consideration of the Village Hall Policy it was agreed the same did not affect the Parish Council.

**2019/08/08                    CORRESPONDENCE**

The Parish Clerk had circulated e-mails received from various bodies:

New Volunteer Role for Parish and Town Councils – no comments.  
LALC Meeting – no comments.

**2019/08/09                    WEBSITE AND IT EQUIPMENT**

The Parish Clerk reported that £89.99 had been deducted from her personal account in respect of McAphee Invoice 16549284 dated 27 January 2019, and that she had cancelled the contract (ending 31 January 2020). **RESOLVED** to pay £89.99 (Cheque 200093) as reimbursement. She also reported that she had been having trouble with the Laptop in that it appeared not fit for purpose with regard to receipt of emails, and general use for her job as Clerk. Replacing the Laptop with adequate equipment would be considered at the meeting in November 2019.

**2019/08/10                    HIGHWAYS**

A number of issues ((a)Gate at end of Old Worston Road and A671, (b) A59 to Sabden Road – from Wiswell Road End to White Lodge, (c) Cattle Grid – Clitheroe side of Pendle Hill, that had been reported to LCC (see previous Minutes 2019/05/14)) who in turn had requested further information. The Parish Clerk would forward this information to LCC.

A member of the public, a keen cyclist, had requested the Council contact LCC in connection with the “bad road surface in Pendleton”. The Parish Clerk to contact LCC accordingly.

**2019/08/11                    TREE SUGGEON**

The Parish Clerk noted that she had contacted a couple of tree surgeons but had received no response. The Parish Clerk would contact another contractor, Mr Cattermole.

**2019/08/12                    LENGTHSMAN**

The Parish Clerk reported that a cheque in the sum of £297 from the village hall in respect of the “shortfall” had been banked in respect of the Lengthsman.

**2019/08/13                    REPORT(S) ON OUTSIDE BODIES**

None.

**2019/08/14                    ANY OTHER BUSINESS**

None.

**2019/08/15                    DATE OF NEXT MEETING**

6 November 2019.

The Chairman thanked the members for their attendance and closed the meeting at 8.25pm.

Signature\_\_\_\_\_ (Chairman)                    Date\_\_\_\_\_